



**Regulation No. 81/2021
of the Rector of the University of Opole
of May 17, 2021**

**on rules of preparing and archiving diploma theses
at the University of Opole**

Pursuant to **Art. 23(1)** in conjunction with **Art. 76** of the Act of July 20, 2018 - Law on Higher Education and Science (Journal of Laws of 2021, Item 478) and **Section 13(3)** of the *Statute of the University of Opole* (Resolution No. 32/2020-2024 of the Senate of the University of Opole of March 30, 2021), the Rector of the University of Opole orders as follows:

§ 1

This Regulation defines the rules of preparing and archiving diploma theses at the University of Opole.

§ 2

Within the meaning of this Regulation, a diploma thesis is a thesis prepared in the course of first-cycle studies, second-cycle studies or long-cycle studies (Bachelor's, Engineer's or Master's thesis).

§ 3

Rules of editing the diploma paper (citing, references, list of works cited, etc.) should be in line with standards accepted in a given discipline and agreed on with the supervisor. The diploma thesis should be written in a font not bigger than 12 points, the line space 1.5, with standard margins.

§ 4

The Dean's College may set specific requirements for the form, layout, contents, minimum and maximum number of pages, and a content of the thesis, taking into account the nature of a relevant study programme. At the request of the supervisor and/or reviewers, the student submits a written version of the thesis/engineering project for evaluation.

§ 5

The title page of the diploma thesis should be drawn up in accordance with the template enclosed as Appendix 1 (Polish version) or Appendix 2 (English version).

§ 6

The diploma thesis shall contain an abstract not exceeding one page and 2-5 keywords, written in the language in which the diploma thesis has been written and in English. If the diploma thesis has been written in the English language, an abstract and 2-5 keywords shall be provided in the Polish language.

§ 7

The student is obliged to upload an electronic version of the diploma thesis to the University of Opole Archives of Diploma Theses (APD). The procedure for handling the APD is defined in the Diploma Procedure (SDJK-O-U10). The APD instruction manuals for supervisors, reviewers, and students are posted on the UO Information Centre website.

§ 8

The student submits a declaration in the APD, as specified in Appendix 3 (Polish version) or Appendix 4 (English version).

§ 9

The supervisor submits a declaration in the APD, as specified in Appendix No. 5 hereto.

§ 10

In the event plagiarism is found in the diploma thesis, the University shall immediately launch appropriate proceedings.

§ 11

Diploma theses are archived only in an electronic form in the UO Archive of Diploma Theses system (APD).

§ 12

The Regulation No. 1 of the Rector of the University of Opole of 15 January 2016 on the rules for preparing and archiving diploma theses (Master's, Bachelor's and Engineer's theses) at the University of Opole is hereby repealed.

§ 13

The Regulation shall enter into force as of May 20, 2021.

Rector of the University of Opole

Prof. Dr habil. Marek Masnyk